

### **Immigration Law Specialist**

1. Assist in community outreach. (4)
2. Translate written documents from Spanish to English and from English to Spanish. (4,6)
3. Provide case management services for identified populations as directed and supported by the Assistant Director. (6)
4. Complete daily Medi-Cal Administrative Activities (MAA) time survey. (20)
5. Attends training related to the performance of MAA. (20)

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Participant Signature (Please sign in blue ink)

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Date

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Participant Name (Printed)